



Canadian Institute of Transportation Engineers
BC Interior Chapter

Annual Report 2015



March 21, 2016

1. CHAPTER VISION

We are pleased to write this 2015 Annual Report for the British Columbia Interior Chapter of the Canadian Institute of Transportation Engineers.

The Chapter's vision is to offer all ITE members and transportation professionals in the BC Interior area of the Province of British Columbia (bounded approximately on the west by Hope, on the east by the B.C./Alberta Border, on the north by Prince George, and on the south by the Canada/U.S. border) opportunities and services that:

- Advance CITE objectives;
- Foster closer association among Institute members;
- Encourage members to prepare and discuss papers;
- Offer suggestions on matters of policy to the Institute Board of Direction;
- Consider local transportation and traffic engineering problems and present advice and comment consistent with established Institute policies;
- Foster closer association and cooperation with local individuals and groups on matters of common interest;
- Encourage transportation and traffic engineering education in colleges, universities, and technical schools in the Chapter;
- Encourage high school and post-secondary students to enter the transportation and traffic engineering profession; and
- Encourage and support continuing education courses and programs in the area of transportation and traffic engineering.

The following sections of this report provide a summary of the Chapter's activities for the last year, 2015.

2. INTRODUCTION

We are pleased to provide this 2015 Annual Report for the BC Interior Chapter of the Canadian Institute of Transportation Engineers. In 2015 the Chapter sought to live up to its vision and as such we are pleased to provide a summary of the Chapter's activities for the previous year. We are also very pleased to be able to inform you of Chapter and National events planned for 2016.

3. CHAPTER EXECUTIVE MEMBERS

The 2015-2016 Executive Committee of the BC Interior Chapter consisted of ten (10) transportation professionals and one (1) student representatives. All members of the Executive are members of ITE.

- President Amanda Watson (Second of 2 yr term)
- Vice President – Ian Roth
- Treasurer – Ellen Morrison
- Secretary – Tom Baumgartner
- Members at Large – Gord Lovegrove, Brian Oliveira, Brad Colvey, Stephen Sargeant, Sam King, and Peter Truch
- Past President – James Donnelly
- Greater Vancouver Section Liaison – Billy Dong

4. 2015 ACTIVITIES & EVENTS

4.1. UBCO, ITE Student Chapter

In early 2013, an ITE student chapter was created at University of British Columbia Okanagan campus (UBCO). This student chapter has a total of 34 members, four of which currently reside on the executive. A summary of their events and activities is provided in Appendix E of the GVITE Annual Report.

4.2. Spring Event: Kelowna International Airport's Expansion Plans – June 2nd, 2015

The spring event featured two presentations followed by an evening cocktail reception. Phillip Elchitz, the Manager of Airport Development, presented about the Kelowna International Airport's recently announced expansion plans and the accompanying \$55 million investment to accommodate increasing passenger demand. UBC Okanagan Civil Engineering Graduate student Adam Lee, presented his research on bicycle data collection which is aimed at helping professionals plan bicycle networks by better understanding how cyclists react to their surroundings whilst riding on different types of roads with various prevailing traffic conditions.



UBCO graduate student Adam Lee, presents his research on bicycle user data collection

4.3. Fall 2015 Joint ITE-PIBC Event and AGM - November 13th , 2015

On November 13th, the CITE BC Interior Chapter and Planning Institute of British Columbia (PIBC) co-hosted their annual technical conference at the Days Inn Conference Centre in Penticton, BC. The mini-conference theme entitled “Tools of the Trade” provided five presentations. The topics covered roundabout evaluation tools, a level of service approach to asset management, integration of street trees in transportation systems, and school zone traffic calming.

The presentation topics included:

- *Penticton Creek Revitalization Project* by Ian Chapman, City of Penticton
- *Kamloops Roundabout Implementation Guide and Evaluation Tool*, by Ian Roth, Urban Systems
- *The Integrated Transportation Framework – A Collaborative Level of Service Approach to Roadway Asset*, by Chris Thompson and Mark Dohaniuk, City of Vernon
- *The Integration of Street Trees in our Transportation Systems*, by Bruce Blackwell, B.A. Blackwell & Associates
- *School Zone Traffic Calming Project*, by Peter Truch, Stantec and Ian Chapman, City of Penticton

The presentations were followed by a Question and Answer Period with all the day's speakers. Over 35 public and private sector professionals attended the event, representing ITE, PIBC, government, and consulting firms. Urban Systems, Opus International Consultants, and Stantec were our three conference sponsors.



During the conference, we conducted our Annual General Meeting (AGM) and Executive Elections, and we are happy to announce that all incumbent nominees moved on to their new roles as listed in Section 2.1 of this report. The officers were sworn in by Alf Guebert.

4.4. Future Events

Many of the Chapter's members are currently preparing the CITE Annual Conference in Kelowna June 5-8, 2016. The program theme of *Connecting Lifestyles* is very well suited to the Okanagan region as we will focus on how the transportation profession is proactively connecting our lives with our communities and economies. Technical tours will include a cycling tour of the Myra Canyon railway trestles, the W.R. Bennett Bridge, urban cycling tour, and a downtown walking tour. Delegates will also be able to tour wineries in the region. Additional details can be found here: <https://www.cite7.org/news-events/conferences/2016-kelowna/>

5. FINANCIAL REPORT

Treasurer's Annual Financial Report:

Period Start Date: 01-Jan-15

Period End Date: 31-Dec-15

Overview			
Account Balance (End Date)	1-May-15	\$ 1,173.31	
Account Balance (Start Date)	1-Jan-15	\$ 2,161.82	
Cash on Hand	1-May-15	\$ -	
Total Available Funds		\$ 1,173.31	

Revenues			
BC CITE/PIBC Mini-Conference	30-Jan-15	\$ 199.17	
CITE Annual Report Rebate	04-May-15	\$ 250.00	
June 2nd CITE Event (Cash Payments)	15-Jun-15	\$ 60.00	
June 2nd CITE Event (Paypal)	02-Sep-15	\$ 192.13	
BC CITE/PIBC Mini-Conference (Nov '15) - Opus Sponsorship	07-Dec-15	\$ 150.00	
BC CITE/PIBC Mini-Conference (Nov '15) - Urban Sponsorship	07-Dec-15	\$ 150.00	
		\$ 1,001.30	

Expenses			
Monthly Account Charges		\$ 91.80	
BC CITE/PIBC Flight Costs for Joe Olson	03-Jan-15	\$ 334.16	
Cheque to United Way	11-Jun-15	\$ 25.00	
Purchase Blank Cheques	15-Jun-15	\$ 18.00	
UBC Okanagan Traffic Bowl Team	30-Jun-15	\$ 650.00	
June 2nd CITE Spring Event	06-Jul-15	\$ 584.82	
		\$ 1,703.78	

Net Cash Flow		
Net Cash Flow January 1, 2015 to November 13, 2015		-\$ 702.48

Closing Balance		
Bank Account (Calculated)		\$ 1,459.34
Bank Account (Actual)		\$ 1,459.34
Cash on Hand		\$ -
Total Closing Balance on December 31, 2015		\$ 1,459.34

6. COMMUNICATIONS

6.1. Chapter Email Account

All communication sent and received by the Chapter, its executive, and affiliate members, is provided through a gmail email account. This email account is used for all 'official' Chapter communications to its members and affiliates, and as the primary contact method for individuals to contact the Chapter Executive.

All members of the Executive are encouraged to “carbon copy” the Chapter email address for Chapter related correspondence as a means of saving/filing important communications for future use. The email address is as follows: cite.bcinteriorchapter@gmail.com

6.2. Chapter Webpage

The Vancouver Section of ITE has provided a page on their website for the use of the BC Interior Chapter. General information regarding the Chapter, a copy of our Charter and Bylaws, and an up-to-date Contact List for the Executive is maintained on this webpage. The webpage address is as follows: <http://www.citevancouver.org/interior/>

Appendix A

Spring and Fall Event Posters

CITE SPRING EVENT



Kelowna International Airport's Expansion Plans



DATE:

June 2, 2015

PLACE:

The Sheraton Four Points, 5505 Airport Way, Kelowna, BC

COST:

\$20 ITE Members | \$20 Non-members | \$10 Students
(taxes included for all)

Ticket Purchase:

<http://cite-bcinterior.weebly.com/>

or

Contact CITE:

cite.bcinteriorchapter@gmail.com

EVENT SCHEDULE

5:30PM Registration

6:00PM Presentation

- Sam Samaddar

6:45PM Cocktail Reception

CITE / PIBC 2015 FALL MINI-CONFERENCE

TOOLS OF THE TRADE



EVENT SCHEDULE

9:00AM Registration

9:30AM Introduction - Amanda Watson, President of BC Interior Chapter of CITE

9:45AM Morning Presentations

- "Penticton Creek Revitalization Project", Ian Chapman, City of Penticton
- "Kamloops Roundabout Implementation Guide and Evaluation Tool" - Ian Roth, Urban Systems
- "The Integrated Transportation Framework - A Collaborative Level of Service Approach to Roadway Assets" - Chris Thompson & Mark Dowhaniuk, City of Vernon

12:00PM Networking Lunch & CITE AGM

1:00PM Afternoon Sessions

- "The Integration of Street Trees in our Transportation Systems" Bruce Blackwell, B.A. Blackwell & Associates
- "School Zone Traffic Calming Project", Ian Chapman, City of Penticton; and Peter Truch, Stantec

2:20PM Question and Answer Period

2:45PM Wrap-up - Paul Dupuis, Planning Institute of BC

DATE:

November 13, 2015

PLACE:

Days Inn Conference Centre
152 Riverside Dr, Penticton

COST:

\$50 ITE/PIBC Members

\$60 Non-members

\$25 Students

(taxes included for all)

PIBC Members earn 4.0 CPLs

Register online:

<http://www.cvent.com/d/xfq7r0>

or

Contact PIBC:

office@pibc.bc.ca

by November 9, 2015

This event is proudly sponsored by:



OPUS



Stantec

Appendix B

AGM Meeting Minutes

AGM Meeting Minutes

Friday November 13, 2015 12:00 PM

Days Inn Penticton, BC

Attendees:

Amanda Watson

Ian Roth

Ellen Morrison

Tom Baumgartner

James Donnelly

Brad Colvey

Brian Oliveira

Stephen Sargeant

Victoria You

Alf Guebert

Peter Truch

Forrest Klotzbach

Moudud Hasan

Christine Benedek

Purvez Irani

1. Financial Report

- Ellen gave financial report for a total closing balance of \$1,173.31 (report enclosed)

2. Activities for Next Year

- National conference – most of the members will be involved
- Peter suggested a winter event since group will be busy in the spring.

3. Election

- Current Executive will remain in their positions for another year:
 - o President: Amanda Watson
 - o Vice President: Ian Roth
 - o Treasurer: Ellen Morrison
 - o Secretary: Tom Baumgartner
 - o Past President: James Donnelly
 - o Members at Large: Brad Colvey
Brian Oliveira
Gord Lovegrove
Stephen Sargeant
Peter Truch (new to position)
 - o Student Chapter Liaison: Victoria You
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