
Coquitlam Central Station



Canadian Institute of Transportation Engineers
Greater Vancouver Section
2016 Annual Report
January 1st to December 31st, 2016

Prepared by:

Linda Qian Lin, P.Eng.
Secretary, GVITE 2016

Date of Issue: March 31st, 2017



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Cover Photo: Artist's Rendering of Coquitlam Central Station, Evergreen Line
Source: <http://www.evergreenline.gov.bc.ca/>

1.0 2016 SECTION AND CHAPTER EXECUTIVE

The activities of the Greater Vancouver Section of the Institute of Transportation Engineers (GVITE) are organized by the Section executive and the respective executive of its three chapters: the British Columbia (BC) Interior Chapter, the University of British Columbia (UBC) Student Chapter, and the newly formed University of British Columbia Okanagan (UBCO) Student Chapter.

1.1. GREATER VANCOUVER SECTION

The 2016 Greater Vancouver Section executive is as follows:



President

Billy Dong, P.Eng.
Bunt & Associates



Vice-President

Brendan Stevenson, P.Eng.,
PTOE.
R.F. Binnie & Associates



Secretary

Linda Qian Lin, P.Eng.
Bond Capital



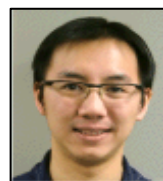
Treasurer

Jared Duivesteyn, M.A.Sc., P.Eng.
Parsons



Immediate Past-President

Alina Cheng, P.Eng.
City of Vancouver



Webmaster

Jonathan Ho, P.Eng., PTOE
R.F. Binnie & Associates
& Sam Young,
P.Eng.
TransLink

1.2. BC INTERIOR CHAPTER

The 2016 BC Interior Chapter executive is as follows:

- President: Amanda Watson
- Vice President: Ian Roth
- Secretary: Tom Baumgartner
- Treasurer: Ellen Morrison
- Members at Large: Gord Lovegrove, Brian Oliveira, Brad Colvey, Stephen Sargeant, and Sam King
- Past President: James Donnelly
- Student Representatives: Robin Forbes
- GVITE Section Liaison: Linda Qian Lin, P.Eng.

1.3. UBC STUDENT CHAPTER

The 2016 University of British Columbia Student Chapter Executives are as follows:

| | |
|------------------------------------|---------------------------------------|
| ▪ Chapter Advisor: | Prof. Tarek Sayed, P.Eng. |
| ▪ Assistant Chapter Advisor: | Clark Lim, P.Eng., FITE |
| ▪ Co-President: | Carrie Geng, Undergraduate Student |
| ▪ Co-President: | Mona Dahir, Undergraduate Student |
| ▪ Co-Vice President: | Adrian Yau, Undergraduate Student |
| ▪ Co-Vice President: | Kunal Sethi, Undergraduate Student |
| ▪ Secretary: | Virginia Kam, Undergraduate Student |
| ▪ Secretary: | Helen Li, Undergraduate Student |
| ▪ Publicity Representative: | Chi-Yan Leung, Undergraduate Student |
| ▪ Publicity Representative: | Grace Chiang, Undergraduate Student |
| ▪ Publicity Representative: | Helena Traijic, Undergraduate Student |
| ▪ Publicity Representative: | Talen Springer, Undergraduate Student |
| ▪ Sponsorship Coordinator: | Peter Li, Undergraduate Student |
| ▪ Sponsorship Coordinator: | Amit Jain, Undergraduate Student |
| ▪ Sponsor Liaison: | Ian Mckenna, Undergraduate Student |
| ▪ Graphic Designer: | Chelsea Liu, Undergraduate Student |
| ▪ Administrative Coordinator: | Michael Louws, Undergraduate Student |
| ▪ Webmaster: | Emmett Tan, Undergraduate Student |
| ▪ Traffic Bowl Coordinator: | Amy Do, Undergraduate Student |
| ▪ Graduate Representative: | Bianca Popescu, Undergraduate Student |
| ▪ 4th and 3rd Year Representative: | Jae Yong Rhee, Undergraduate Student |
| ▪ 4th and 3rd Year Representative: | Erick Cheng, Undergraduate Student |
| ▪ 2nd Year Representative: | Kevin Wong, Undergraduate Student |
| ▪ Photographer: | George Hill, Undergraduate Student |
| ▪ Photographer: | Alex Liaw, Undergraduate Student |
| ▪ GVITE Section Liaison: | Jared Duivestien, M.A.Sc., P.Eng. |

1.4. UBCO STUDENT CHAPTER

The 2016 University of British Columbia - Okanagan Student Chapter Executives are as follows:

| | |
|---------------------------------------|-------------------------|
| ▪ Chapter Advisor: | Dr. Gordon Lovegrove |
| ▪ President: | Karen Reimann |
| ▪ Vice President: | Nick Gorman/John Rozema |
| ▪ Secretary: | Eric Ma |
| ▪ Treasurer: | Zarahnaaz Feroz |
| ▪ Member at Large: | Abdul Masoud |
| ▪ Member at Large: | Tanner Vollema |
| ▪ BC Interior Chapter Representative: | Esraa Jamal |
| ▪ Past President | Victoria You |

2.0 SUMMARY OF SECTION ACTIVITIES

2.1. SECTION MEETINGS AND EVENTS

In 2016, the Greater Vancouver Section hosted a total of four breakfast meetings, two lunch meetings, one evening meeting and one dinner meeting, which was the Annual General Meeting and Awards Dinner. The Section also put on the 15th annual golf tournament, which was well-attended by local members, and supported by our beautiful west coast weather. Section events are summarized in **Table 1** below.

The BC Interior Chapter hosted a mini-conference in the fall while both the UBC and UBCO Student Chapters hosted Industry Nights on their respective campuses which were well-attended by both students and industry professionals.

Table 1 – Summary of Section Meetings and Events

| Date | Type | Location | Topic | Attendance |
|--|----------------------|---------------------------------|--|------------|
| Thursday, February 11, 2016 | Industry Night | UBC Main Campus | UBC ITE Student Chapter Industry Night | N/A |
| Wednesday, March 30, 2016 | Breakfast Meeting | Holiday Inn Metrotown | Adapting and Surviving the Technology Transformation of Transportation | 30 |
| Monday, Apr 4, 2016 | Evening Meeting | Vancouver Public Library | George Massey Tunnel Replacement Project | N/A |
| Thursday, Apr 28, 2016 | Lunch Meeting | Vancouver Public Library | Pedestrians, Cyclists, Buses, and Cars ... but what about all that Garbage? | 22 |
| Thursday, May 26, 2016 | Breakfast Meeting | Holiday Inn Metrotown | Air Pollution Uptake by Active Travelers: Mitigating Risks Through Network Design | 16 |
| Monday- Wednesday, June 5-8, 2016 | Annual Conference | Kelowna | CITE Annual Conference | N/A |
| Wednesday, Sept 7, 2016 | Breakfast Meeting | Holiday Inn Metrotown | BC's Road Safety Strategy: Evolution and Current Activities | 26 |
| Thursday, Sept 15, 2016 | Golf | Burnaby Mountain Golf Course | 15 th Annual Golf Tournament | N/A |

| Date | Type | Location | Topic | Attendance |
|-----------------------------------|----------------------|-------------------------------|--|------------|
| Thursday, Oct 6, 2016 | Lunch Meeting | Holiday Inn Metrotown | 2015 Transit Service Performance Review | 23 |
| Tuesday, Nov 8, 2016 | Breakfast Meeting | YWCA Hornby | Getting Started on Calgary's Pedestrian Strategy | 27 |
| Wednesday, December 7, 2016 | Dinner Meeting | Hilton Vancouver Metrotown | Annual General Meeting and Awards Dinner | 56 |

2.2. EVENT AND CONFERENCE ATTENDANCE BY GVITE EXECUTIVES

UBC ITE Annual Industry Night (February 11, 2016): Attended by all executive members.

CITE Annual Conference in Kelowna (June 5 to 8, 2016): Attended by Alina Cheng (Immediate Past President), Billy Dong (President) and Brendan Stevenson (Vice-President).

2.3. AWARDS

2.3.1. GVITE Annual Section Awards

At the Annual General Meeting on December 7th, GVITE proudly recognized the achievements of the following project teams and transportation professionals:

- Bill Curtis Technical Achievement Award:
 - *Main Street SkyTrain Station Upgrade*
TransLink, VIA Architecture and Graham Construction
- Mavis Johnson Award:
 - *Variable Speed Limit System*
BC Ministry of Transportation and Infrastructure (BC MoTI), PBX and IBI Group
- Outstanding Professional Award: Patrick Livolsi, BC MoTI
- Outstanding Young Professional Award: Jared Duiveststein, Parsons
- Lifetime Achievement Award: Julian Rozental, J. Rozental Consultancy

3.0 ITE GREATER VANCOUVER SECTION IN 2016

3.1. MEMBERSHIP

The latest GVITE Section membership report was received from ITE. The detailed breakdown of our Section's membership is as follows:

| Membership Type | Number | Annual Dues Rate (\$ US) |
|---------------------|------------|--------------------------|
| Fellow | 19 | \$15 |
| Member | 180 | \$15 |
| Institute Affiliate | 2 | \$15 |
| Student Member | 69 | \$0 |
| Total: | 270 | |

3.2. FINANCE

Does your section have a Federal Employer Identification Number?

☐ Yes ☒ No

3.2.1. Financial Position

GVITE is a not-for-profit organization that supports the advancement of the transportation engineering and planning industry within the Section area, in association with its parent organization, ITE International. The Section area includes all of British Columbia, except Vancouver Island.

The Section's funding generally comes from several key sources, including ITE membership dues, monthly meeting attendance fees, and the ITE Quad Conference (hosted every four years by rotation with the Vancouver Island Section, Washington State Section and Oregon Section). The funds generated at each Quad Conference are typically used to sustain the Section activities in the intermediate years between Conferences. The last Quad Conference held by GVITE was in 2015, with the next one anticipated in 2019.

The Section's major expenses typically include costs associated with our monthly presentations (event venue and food), Section operational costs (including the participation of executive members in the annual Canadian ITE and Quad Conferences), various sponsorship opportunities for the UBC ITE Student Chapter and the BC Interior Chapter, as well as annual awards supporting ITE activities.

3.2.2. Year Status

At the beginning of the 2016 fiscal year, the Section had an account balance of \$9,046.16. During the course of 2016, the Section's revenues were \$14,576.35 (which excludes the transfer from US dollar account) and the expenditures were \$16,928.83 for a net loss of \$2,352.48. It should be noted that the revenue related to Section Dues for 2016 are still outstanding.

The detailed 2016 GVITE Section financial summary is shown in **Table 2** below.

Table 2 – GVITE Financial Summary for 2016

GVITE EXPENSE SUMMARY FOR 2016 as of December 31, 2016

CAD Chequing + PayPal Account

| Item Type | Income | Expenditures | Net (Loss) | Balance |
|---|---------------------|---------------------|--------------------|--------------|
| Balance on Jan 1, 2016 | | | | \$ 9,046.16 |
| UBC SC ITE Industry Night | | \$ 500.00 | \$ (500.00) | |
| New Camera | | \$ 129.19 | \$ (129.19) | |
| New Projector | | \$ 405.99 | \$ (405.99) | |
| Camera Case | | \$ 11.19 | \$ (11.19) | |
| Golf Tournament Deposit | | \$ 150.00 | \$ (150.00) | |
| Golf Tournament (excl. deposit) | \$ 2,040.00 | \$ 1,772.71 | \$ 267.29 | |
| CITE Annual Conference (B. Dong Expenses) | | \$ 1,911.51 | \$ (1,911.51) | |
| July 18 Executive Meeting Food | | \$ 118.95 | \$ (118.95) | |
| CITE Funding | \$ 250.00 | | \$ 250.00 | |
| Flowers for Memorial Service | | \$ 124.25 | \$ (124.25) | |
| CSCE / ITE Joint Massey Tunnel Event (Apr 4) | | \$ 38.24 | \$ (38.24) | |
| Website Renewal | | \$ 223.68 | \$ (223.68) | |
| Transfer from USD Account | \$ 6,632.00 | | \$ 6,632.00 | |
| AGM Award Dinner | \$ 3,255.00 | \$ 4,774.86 | \$ (1,519.86) | |
| AGM Award Plaques | | \$ 674.86 | \$ (674.86) | |
| CITE Annual Conference Organizer Dividend | \$ 2,384.53 | | \$ 2,384.53 | |
| Laser Pointer / Clicker | | \$ 14.99 | \$ (14.99) | |
| Projector Sale | \$ 200.00 | | \$ 200.00 | |
| Monthly Meetings (Mar, Apr, May, Sep, Oct, Nov) | \$ 6,440.00 | \$ 5,903.41 | \$ 536.59 | |
| Meeting #1 30/03/2016 | \$ 1,345.00 | \$ 1,180.05 | | |
| Meeting #2 28/04/2016 | \$ 445.00 | \$ 650.72 | | |
| Meeting #3 26/05/2016 | \$ 670.00 | \$ 951.87 | | |
| Meeting #4 07/09/2016 | \$ 1,305.00 | \$ 1,163.34 | | |
| Meeting #5 06/10/2016 | \$ 1,080.00 | \$ 1,119.41 | | |
| Meeting #6 08/11/2016 | \$ 1,595.00 | \$ 838.02 | | |
| Speaker Gift Cards (5 @ \$25) | | \$ 125.00 | \$ (125.00) | |
| Speaker Gift Cards (2 @ \$25) | | \$ 50.00 | \$ (50.00) | |
| Interest | \$ 6.82 | | \$ 6.82 | |
| 2016 CALENDAR YEAR TOTAL | \$ 21,208.35 | \$ 16,928.83 | \$ 4,279.52 | |
| Balance on December 31, 2016 | | | | \$ 13,325.68 |
| - CAD Chequing Account | | | | \$ 13,115.68 |
| - PayPal Account | | | | \$ - |
| - Change in Cash | | | | \$ 210.00 |

Cash

| Item Type | Income | Expenditures | Net (Loss) | Balance |
|------------------------------|--------|--------------|------------|-----------|
| Balance on Jan 1, 2016 | | | | \$ 315.00 |
| Difference | | | | \$ 210.00 |
| Balance on December 31, 2016 | | | | \$ 525.00 |

Mavis Johnson Scholarship

| Item Type | Income | Expenditures | Net (Loss) | Balance |
|---------------------------------|----------------|--------------|----------------|-------------|
| Balance on Jan 1, 2016 | | | | \$ 7,000.30 |
| Interest | \$ 3.54 | | \$ 3.54 | |
| 2016 CALENDAR YEAR TOTAL | \$ 3.54 | \$ - | \$ 3.54 | |
| Balance on December 31, 2016 | | | | \$ 7,003.84 |

USD Savings Account

| Item Type | Income | Expenditures | Net (Loss) | Balance |
|---------------------------------------|------------------|--------------------|----------------------|-------------|
| Balance on January 1, 2016 | | | | \$ 7,932.96 |
| Conversion to CAD in Chequing Account | | \$ 5,000.00 | | |
| Cheque from ITE International | \$ 100.50 | | | |
| USD Interest | \$ 14.25 | | \$ 14.25 | |
| 2016 CALENDAR YEAR TOTAL | \$ 114.75 | \$ 5,000.00 | \$ (4,885.25) | |
| Balance on December 31, 2016 | | | | \$ 3,047.71 |

Total Assets

| Account Type | Balance |
|---------------------------|---------------------|
| CAD Chequing Account | \$ 13,115.68 |
| PayPal Account | \$ - |
| Cash | \$ 525.00 |
| Mavis Johnson Scholarship | \$ 7,003.84 |
| USD Savings Account | \$ 4,053.45 |
| TOTAL ASSETS (CAD) | \$ 24,697.97 |

*Note 1

FX Rates

* Note 1: Funds in USD Account converted at January 8th, 2017 exchange rate of 1.33 CAD = 1 USD

Key highlights of the financial statement include the following:

- The Section spent a total of \$11,528.13 on seven meetings in 2016, including the Annual General Meeting (AGM). A total of \$9,695.00 was collected from meeting registration fees.
- The Section's operating costs totaled \$1,066.48, mostly including two executive meetings, purchase of a new camera and projector, web hosting fees, etc. The Section also sold a used projector to partially fund the replacement of a new one for \$200.00.
- The Section's annual golf tournament raised \$117.29 to support Section and Student Chapter activities.
- The total cost of sending a GVITE representative to the Canadian ITE (CITE) Conference and Annual General Meeting in Kelowna was \$1,911.51.
- The total cost of sponsoring UBC and UBCO student activities was \$500.00.
- A portion of the proceeds from the organization of the CITE Annual Conference in Kelowna based on GVITE members participating on the conference organizing committee.
- Sections fees for 2016 are still outstanding from CITE / ITE International.

The detailed GVITE Financial Statement is attached in **Appendix A** of this report.

3.3. LEGAL ACTIVITIES

Was there a change in the Section Bylaws during this reporting period?

[] Yes [X] No

Was there a change in the Chapter Bylaws during this reporting period?

[] Yes [X] No

3.4. MONTHLY MEETINGS AND EVENTS

2016 was yet again a busy and successful year for GVITE. Apart from the 2016 CITE Conference which was successfully held in Kelowna with the Interior Chapter, the Section was busy hosting local monthly meetings for both members and non-members alike to attend.

The first event of the year was the annual Student Industry Night, held on February 11th by the University of British Columbia's ITE Student Chapter. The event took place at the Engineering Student Centre and was well-attended by both students and industry professionals. The event provided a great opportunity for students to network with professionals and for companies to promote transportation engineering and showcase their areas of expertise.



The second event of the year was a breakfast meeting held on March 30th. Clark Lim, Principal of Acuere Consulting, provided a very interesting presentation on the Internet of Transportation Things. The presentation outlined the technological advances of the transportation industry and where we might be heading as a professional discipline.

On April 4th, the Greater Vancouver ITE and CSCE Vancouver co-hosted a presentation on the George Massey Tunnel Replacement Project. Daniel Belisle (BC MoTI) and Joost Meyboom (WSP | MMM) provided an update on the project scope and results of preliminary studies for the project. Both Daniel and Joost are currently working on the project as owner's engineers.



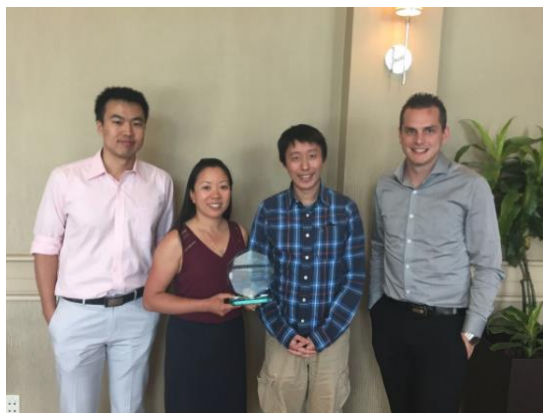
The first lunch meeting was held on April 28th. Floris van Weelderen, Manager of Transportation Planning at WSP | MMM in Vancouver, provided a presentation on solid waste management practices and how they affect building design from the perspective of the transportation professional. This presentation gave members another look at the transportation industry and how their design can affect more than just the typical drivers on a roadway.



On May 26th, Alex Bigazzi from the University of British Columbia provided members with a presentation on air pollution uptake by active travellers. This presentation focused mainly on the pollution risks for active travellers based on several recent studies on traffic-related air pollution uptake by cyclists. The presentation also provided guidance on pollution-conscious bicycle and pedestrian network design.



From June 5-8, several GVITE members attended the CITE Annual Conference in Kelowna, BC, including four executive members. The conference was hosted by the BC Interior Chapter and was a resounding success. The three days of programming included interesting presentations, technical tours, and social events. We are pleased to say that at the awards presentation GVITE was the recipient of the CITE Section Activities Award for the second consecutive year!



The Greater Vancouver Section of ITE had a busy couple months following the summer break with two meetings and our annual golf tournament. The sixth meeting was held on September 7th to kick off the second half of the year. Raheem Dilgir, President of TransSafe Consulting, presented on BC's road safety strategy. This presentation included an overview of the evolution of the strategy and then focused on the work of the Safe Roads and Communities Working Committee.



On October 6th, Michelle Babiuk and Geoffrey Ho from TransLink presented on the 2015 Transit Service Performance Review (TSPR). This presentation provided an overview of the metrics included in the TSPR and demonstrated how the document can be used to inform municipal land use and transportation planning processes as well as for transit service design.



3.5. ANNUAL GENERAL MEETING

The Section held its AGM and Awards Dinner on December 7, 2016 at the Hilton Vancouver Metrotown Hotel in Burnaby. The meeting was well-attended by members, friends and colleagues in the local transportation industry to re-connect and celebrate another successful year in the Greater Vancouver area.



The following awards were presented at the meeting:

Bill Curtis Technical Achievement Award (Project of the Year)

- This award celebrates technical excellence in the field of transportation engineering, design and traffic operations.
- The nominated projects can be a roadway design projects, traffic operation programs as well as transportation studies.
- The selected projects must be substantially implemented or completed in the current calendar year.
- The selection criteria include technical complexity and innovation, societal importance, sustainability, quantity of work and budget/time limitation.



This award was presented to TransLink, VIA Architecture and Graham Construction for the Main Street SkyTrain Station Upgrade.

Mavis Johnson Award

- This award, initiated in 2014, celebrates technical excellence in the field of road safety.
- The nominated projects should focus on improving road safety. The projects could include safety for vulnerable road users, road safety audits, collision analysis, traffic calming, safe route to school programs, educational campaigns etc.
- The selected projects must be substantially implemented or completed in the current calendar year.
- The selection criteria include technical complexity and innovation, societal importance, sustainability, quantity of work and budget/time limitations.



This award was presented to BC MoTI, PBX and IBI Group for the Variable Speed Limit System.

Outstanding Professional Award

- This award acknowledges outstanding professional contribution in last two to three years.
- The types of achievement can include a particular project success, general project management, services to ITE and the transportation community, etc.

This award was presented to Patrick Livolsi from BC MoTI.



Young Professional Award

- This award recognizes demonstration of growing leadership skill and valuable contribution to ITE and/or the transportation engineering and planning profession.
- To be eligible, a candidate must be a young professional working in the transportation profession.
- A young professional is defined as being 35 years of age or younger on January 1 of the current calendar year.

This award was presented to Jared Duivestien from Parsons.



Lifetime Achievement Award

- This award recognizes a lifetime of contribution in the transportation industry.

This award was presented to Julian Rozental of J. Rozental Consultancy.



Following the awards presentations, the Greater Vancouver Section held its annual general meeting. The Executive reached out to the membership for a new candidate, and Niraj Sunuwar volunteered to join the Executive. As a result, the 2017 Executive members are:

- Brendan Stevenson – R.F. Binnie & Associates (President)
- Linda Qian Lin – Bond Capital (Vice President)
- Jared Duivesteyn – Parsons (Secretary)
- Niraj Sunuwar – Urban Systems (Treasurer)
- Billy Dong – Bunt & Associates (Immediate Past-President)
- Sam Young – TransLink (Webmaster)
- Jonathan Ho – R.F. Binnie & Associates (Webmaster)



3.6. 15TH ANNUAL GOLF TOURNAMENT

The 15th Annual GVITE Golf tournament was held on Thursday (September 15th) hosted by Tyler Thomson / Kyle Brandstaetter from Bunt & Associates at the Burnaby Mountain Golf Course. The weather was great with over 16 golfers participating in the tournament and dinner, with many prizes given out. Following the success of last year's event, a trivia was provided with transportation related questions asked at the end of every hole.



3.7. BC INTERIOR CHAPTER

The BC Interior Chapter's vision is to support all ITE members and transportation professionals in the interior area of the Province of British Columbia (bounded approximately on the west by Hope, on the east by the BC / Alberta Border, on the north by Prince George, and on the south by the Canada / US border). As noted in this report, the BC Interior Chapter successfully hosted National CITE Conference in Kelowna and one mini-conference this year, in the fall of 2016.

The 2016 BC Interior Chapter Annual Report is appended to this document as **Appendix B**.

3.8. UBC STUDENT CHAPTER

The UBC ITE Student Chapter has had an active year, organizing several major events, as well as participating in events organized by other groups. The UBC Student Chapter hosted the Annual Industry Night in February 2016. Attendance from both the student and industry communities was high. Four student members also attended the CITE conference and competed in the CITE Collegiate Traffic Bowl in June of 2016. Additionally, UBC ITE student members actively attended GVITE Section meetings as well as a number of student activities and initiatives.

The Chapter continued to be supported by Dr. Tarek Sayed as the Chapter Advisor and Mr. Clark Lim as the Assistant Chapter Advisor. The 2016 UBC ITE Student Chapter Annual Report is appended to this document as **Appendix C**.

3.9. UBCO STUDENT CHAPTER

The chapter had various guest speakers, a field trip to the Spiral Tunnel, and also formed a team and participated in the Canadian District ITE Collegiate Traffic Bowl at the CITE Conference.

The Chapter continued to be supported by Dr. Gordon Lovegrove as the Chapter Advisor. The 2016 UBCO ITE Student Chapter Annual Report is appended to this document as **Appendix D**.

3.10. GVITE WEBSITE

The website for the Greater Vancouver Section at <http://www.citevancouver.org> continues to be the main point of contact for its membership. Upcoming events, job postings and event registration are hosted on the website.



The functionality of the website has not changed in the past few years and most of the work in 2016 was related to upkeep and maintenance. The web team is composed of Sam Young and Jonathan Ho. With the existing resources available, there are plans to enhance and improve the website.

For the second half of 2017, there are plans to create a new look and feel for the Greater Vancouver Section website. The new website will likely draw from the work that was done for the QUAD conference, both in terms of layout/aesthetics as well as functionality. While the plans are still preliminary, the web team will likely embark on a staged approach that will involve gathering feedback from the ITE members regarding desired functionality on the website, reviewing existing code, and porting existing functionality and implementing new features. It is anticipated that significant improvements

will be made to include social media into the new website.

APPENDIX A: 2016 GVITE FINANCIAL STATEMENT

GVITE EXPENSE SUMMARY FOR 2016

as of December 31, 2016

CAD Chequing + PayPal Account

| Item Type | Income | Expenditures | Net (Loss) | Balance |
|---|---------------------|---------------------|--------------------|--------------|
| Balance on Jan 1, 2016 | | | | \$ 9,046.16 |
| UBC SC ITE Industry Night | | \$ 500.00 | \$ (500.00) | |
| New Camera | | \$ 129.19 | \$ (129.19) | |
| New Projector | | \$ 405.99 | \$ (405.99) | |
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| July 18 Executive Meeting Food | | \$ 118.95 | \$ (118.95) | |
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| - PayPal Account | | | | \$ - |
| - Change in Cash | | | | \$ 210.00 |

Cash

| Item Type | Income | Expenditures | Net (Loss) | Balance |
|------------------------------|--------|--------------|------------|-----------|
| Balance on Jan 1, 2016 | | | | \$ 315.00 |
| Difference | | | | \$ 210.00 |
| Balance on December 31, 2016 | | | | \$ 525.00 |

Mavis Johnson Scholarship

| Item Type | Income | Expenditures | Net (Loss) | Balance |
|---------------------------------|----------------|--------------|----------------|-------------|
| Balance on Jan 1, 2016 | | | | \$ 7,000.30 |
| Interest | \$ 3.54 | | \$ 3.54 | |
| 2016 CALENDAR YEAR TOTAL | \$ 3.54 | \$ - | \$ 3.54 | |
| Balance on December 31, 2016 | | | | \$ 7,003.84 |

USD Savings Account

| Item Type | Income | Expenditures | Net (Loss) | Balance |
|---------------------------------------|------------------|--------------------|----------------------|-------------|
| Balance on January 1, 2016 | | | | \$ 7,932.96 |
| Conversion to CAD in Chequing Account | | \$ 5,000.00 | | |
| Cheque from ITE International | \$ 100.50 | | | |
| USD Interest | \$ 14.25 | | \$ 14.25 | |
| 2016 CALENDAR YEAR TOTAL | \$ 114.75 | \$ 5,000.00 | \$ (4,885.25) | |
| Balance on December 31, 2016 | | | | \$ 3,047.71 |

Total Assets

| Account Type | Balance |
|---------------------------|---------------------|
| CAD Chequing Account | \$ 13,115.68 |
| PayPal Account | \$ - |
| Cash | \$ 525.00 |
| Mavis Johnson Scholarship | \$ 7,003.84 |
| USD Savings Account | \$ 4,053.45 |
| TOTAL ASSETS (CAD) | \$ 24,697.97 |

*Note 1

FX Rates

* Note 1: Funds in USD Account converted at January 8th, 2017 exchange rate of

1.33

CAD = 1 USD