

2016

Canadian Institute of Transportation Engineers
Saskatchewan Section

2016 Annual Report
January 1st to December 31st, 2016



PREPARED BY:
ROSEMARIE DRASKOVIC, P. ENG., PTOE, PTP
SECTION PRESIDENT, 2017

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1. Section Executive

The activities of the Canadian Institute of Transportation Engineers, Saskatchewan Section are organized by the Section executive and the University of Saskatchewan (U of S) Student Chapter.

1.1. Saskatchewan Section

The Executive members of the Canadian Institute of Transportation Engineers, Saskatchewan Section (CITE-SK) for 2016 were as follows:

Role	Member
President	Tanya MacDonald, P.Eng., PTOE
Vice-President	Rosemarie Draskovic, P.Eng., PTOE, PTP
Secretary-Treasurer	Charlie Billings, P.Eng.
Programs Coordinator	Nathalie Baudais, P.Eng.
Communications / Membership Coordinator	Mariniel Flores, P.Eng.
Past President	Shirley Matt, P.Eng.
Student Liaison	Vacant

1.2. University of Saskatchewan (U of S) Student Chapter

A U of S Student Chapter currently exists, however does not have any active Executive members. Chapter activity ceased in 2013.

2. Membership

According to the CITE membership database as of February 14, 2017, CITE-SK has 69 members consisting of the following:

Membership	Total
Regular Members	52
Young Professional Members	10
Student Members	4
Fellows	3
TOTAL	69

CITE-SK does not collect annual dues.

In addition to the membership outlined above, CITE-SK maintains a “Friends List” of individuals subscribed to Section updates. Friends may include any individual interested in the transportation engineering industry and CITE-SK information. To date, CITE-SK has 116 Friends.

3. Financial

Balance of Funds on Hand at the Beginning of the Reporting Period: **\$17,371.08**

Balance of Funds on Hand at the End of the Reporting Period: **\$16,540.48**

Net Income / Loss: **Loss of \$830.60**

CITE-SK does not reimburse committee chairs for travel and expenses.

Income for the Reporting Period	
District Dues	\$0
Income from Meetings	\$3,905.00
Investment Income	\$0
Advertising Income	\$0
Contributions	\$0
Other Principal Sources of Income:	
None	
TOTAL INCOME	\$3,905.00

Expenditures for the Reporting Period	
Newsletter Production and Distribution	\$0
Travel	\$0
Meetings	\$4,201.35
Special Projects	\$0
Awards	\$0
Honorariums	
Other Expenditures:	
ITE Webinars	\$357.06
Account Fees	\$41.39
Administrative Costs (Cheques, Deposit Slips)	\$135.80
TOTAL EXPENDITURES	\$4,735.60

4. Section Activities

CITE-SK typically organizes two (2) full-day Technical Session per year during the Spring and Fall, hosted in Regina and Saskatoon, respectively. In 2016, CITE-SK also hosted two (2) ITE webinar sessions concurrently in Saskatoon and Regina.

4.1. Unsignalized Intersection Improvement Guide Webinar (Nathalie / Charlie / Tanya)

CITE-SK hosted the ITE webinar, “**Unsignalized Intersection Improvement Guide**” on February 4, 2016 in Saskatoon (Dillon Consulting Limited offices) and Regina (Ministry of Highways and Infrastructure boardroom). This was first webinar offering hosted by the Section in recent years. It was attended by 13 and 12 members and friends in Saskatoon and Regina, respectively.

4.2. Spring Session

On May 3, 2016, CITE-SK hosted their Annual Spring Technical Session at the Double Tree Hotel in Regina. Registration fees were \$50 for both members and non-members. The event was attended by 43 members and friends. Presentation included:

- **City of Regina Transportation Master Plan**, Scott Thomas, *City of Regina*
- **Estevan Truck Bypass Queue Cutter Signal**, Allan Duff, *AECOM*
- **City of Saskatoon Neighbourhood Traffic Calming Program**, Shirley Matt, *City of Saskatoon*
- **Regina Bypass Project**, Dave Stearns, *Saskatchewan Ministry of Highways and Infrastructure*
- **St. Albert Transportation Master Plan**, Carolyn Sherstone, *Associated Engineering*
- **Update on the Ministry’s WorkZone Policies**, Jeffrey Holland, *Saskatchewan Ministry of Highways and Infrastructure*



4.3. Speed Management Webinar

CITE-SK hosted the ITE webinar, “**Speed Management – 3 Safety Focus Areas: Roadway Departure, Intersections and Ped/Bike**” on Thursday, June 16, 2016 in Saskatoon (City of Saskatoon Boardroom) and Regina (Ministry of Highways and Infrastructure Boardroom). It was attended by 6 and 8 members and friends in Saskatoon and Regina, respectively.

4.4. Fall Session

On November 17, 2016, CITE-SK hosted their Annual Fall Technical Session at the Park Town Hotel in Saskatoon. Registration fees were \$50 for both members and non-members. The event was attended by 43 members and friends. In addition to the regular technical agenda, updates from the CITE National and ITE International were provided. The Annual General Meeting (AGM) for the Saskatchewan Section was also held. The program included:



- **Recent Research Advancements in Road Safety**, Dr. Emanuele Sacchi, *Saskatchewan Centre of Excellence for Transportation and Infrastructure*
- **Highway No. 11 and Wanuskewin Road Intersection Safety Review**, Julian Petras, *Saskatchewan Ministry of Highways and Infrastructure*
- **ITE Saskatchewan Section AGM**, CITE-SK Section Executive
- **ITE National Update**, Jen Malzer, *CITE National President*
- **ITE International Update**, Bruce Belmore, *ITE 2018 International Vice President Candidate*
- **Traffic Impact Studies Procedures in the Middle East**, Case Study, Dr. Afaf Al Azzawi, *AECOM*
- **Getting Started on Calgary's Pedestrian Strategy**, Jen Malzer, *City of Calgary*
- **MHI Safety Performance Functions**, Jeffrey Holland, *Saskatchewan Ministry of Highways and Infrastructure*

4.5. Future Programs and Activities

At each of the Spring and Fall Session, CITE-SK conducted a survey of its attending members and friends to understand the value that they were getting from existing programming. The intent was to understand how CITE-SK can improve programming, and to gather ideas for additional programming that could be offered.

Suggestions for additional programming and events outside of CITE-SK's typical Spring and Fall Session schedule included:

- Presentation from professionals from other provinces
- Training programs
- Workshops
- Webinars
- Lunch and Learns
- Site Tours
- Social Events
- Technical presentations / opportunities for entry-level engineers

Specific topic suggestions included:

- HCM 6 Webinars
- Presentation on ITS and the roles of driverless vehicles
- Road Safety Manual (PIARC) seminar
- Road design
- Bridge design
- Management and planning

5. Section Bylaws

There have been no changes to the Section Bylaws of Charter during this reporting period.