



Canadian Institute of Transportation Engineers
BC Interior Section

Annual Report 2019



May 19, 2020

1. SECTION VISION

We are pleased to submit this 2019 Annual Report for the British Columbia Interior Section of the Canadian Institute of Transportation Engineers. The Section's vision is to offer all ITE members and transportation professionals in the BC Interior area of British Columbia (bounded approximately on the west by Hope, on the east by the B.C./Alberta Border, on the north to the B.C./Yukon border, and on the south by the Canada/U.S. border) opportunities and services that:

- Advance CITE objectives;
- Foster closer association among Institute members;
- Encourage members to prepare and discuss papers;
- Offer suggestions on matters of policy to the Institute Board of Directors;
- Consider local transportation and traffic engineering problems and present advice and comments consistent with established Institute policies;
- Foster closer association and cooperation with local individuals and groups on matters of common interest;
- Encourage transportation and traffic engineering education in colleges, universities, and technical schools in the Section;
- Encourage high school and post-secondary students to enter the transportation and traffic engineering profession; and,
- Encourage and support continuing education courses and programs in the area of transportation and traffic engineering.

The following sections of this report provide a summary of the Section's activities over the last year, 2019.

2. INTRODUCTION

We are pleased to provide this 2019 Annual Report for the BC Interior Section of the Canadian Institute of Transportation Engineers. We are also very pleased to be able to inform you of Section events planned for 2020 (subject to holding events virtually due to the COVID-19 physical distancing requirements).

3. SECTION EXECUTIVE MEMBERS

The 2019-2020 Executive Committee of the BC Interior Section consisted of thirteen transportation professionals and one student representative. Current members of the Executive were elected to their position at the most recent AGM held on October 10, 2019. The AGM Meeting minutes are provided in Appendix A.

- President – Tom Baumgartner
- Vice President – Ellen Croy
- Treasurer – Vipul Garg
- Secretary – Mahmudur Fatmi
- Past President – Ian Roth
- Members at Large – Gary Vlieg, Gordon Lovegrove, Stephen Sargeant, Abdulrahman Masoud, Jasmine Smith, Amanda Watson, Chad Williams, Elnaz Ansari
- Student Representative – Mitchell Pearson



Figure 1: The 2020 Executive at the Annual General Meeting

4. 2019 ACTIVITIES & EVENTS

4.1. UBCO, ITE Student Chapter

In early 2013, an ITE Student Chapter was created at the University of British Columbia Okanagan campus (UBCO). The 2019-2020 Annual Report of the UBCO student chapter is provided in Appendix B, and includes a variety of social, educational, and networking opportunities with members of industry.

4.2. Fall Event and AGM - October 10, 2019

The BC Interior Section co-hosted their annual joint technical conference with the Planning Institute of British Columbia (PIBC) Okanagan Interior Section in Kelowna, BC on October 10, 2019. A keynote presentation, two tours, and five presentations were provided under the theme “Health, Equity, and Innovation in the Built Environment”. The keynote presentation was titled “If we build it...who will come? Equity in Spatial Access to Bicycling Infrastructure in Mid-Sized Cities,” by Megan Winters, associate professor in the Faculty of Health Sciences at Simon Fraser University. The two tours included:

- Okanagan Rail Trail, led by Matt Worona and Kamil Rogowski, City of Kelowna
- Accessibility Tour, led by Michelle Kam, PIBC Okanagan Interior Executive

The five presentation topics included:

- *Moving Equity into Planning Action* by Katrina Lehenbauer and Anita Ely, Interior Health
- *Equitable Community Engagement* by Sandy Mackay, BC Healthy Communities and Melinda Smyrl, District of Sicamous
- *Using Bikeshare Data to Understand Bicycle Traffic in Kelowna* by Liza Wood and Mohsen Zardadi, UBC
- *Planning with a Winter Lens: Adapting winter city strategies from large urban centres for mid-sized communities* by Hailey Rilkoff, City of West Kelowna
- *City of Kelowna OCP and TMP Update* by Robert Miles and Mariah VanZerr, City of Kelowna

A total of 106 people attended the event, including CITE members, PIBC members, non-members and students. Creative Transportation Solutions (CTS), McElhanney, and Allnorth were the mini-conference sponsors. The event poster is provided in Appendix C.

During the conference, we conducted our Annual General Meeting (AGM) and Executive Elections, and we are happy to report there are both returning and new members of the BC Interior Section Executive. The officers were sworn in by Jan Voss.

4.3. Future Events

In late 2016 / early 2017, we issued a survey to our members to determine what type of events members would be interested in attending. We circulated a new survey to inform future events, and found that, similar to previous years there is mainly an interest in attending half-day or one day workshops/conferences, technical tours, technical presentations accompanied by a meal (e.g. luncheon), or casual networking events. We plan to continue hosting day long mini-conferences since this is preferred by our members. However, due to the recent COVID-19 pandemic, we are reviewing moving events to virtual platforms. The

planned events for 2020 include (subject to following public health recommendations on physical distancing):

- Summer Networking Event (may be cancelled or changed due to pandemic).
- Joint Mini-Conference with PIBC – theme to be determined.

5. FINANCIAL REPORT

At the start of 2019, the Section started with \$8,552.07. By the end of 2019, the Section had a net profit of \$2,506.39, for a final balance of \$11,058.46. The following table shows the details of the Annual Financial Report, from January 1, 2019 to December 31, 2019.

Treasurer's 2019 Annual Financial Report:

Period Start Date: 1-Jan-19

Period End Date: 31-Dec-19

Overview			
Account Balance (End Date)	31-Dec-19	\$	11,058.46
Account Balance (Start Date)	1-Jan-19	\$	8,552.07
Cash on Hand	31-Dec-19	\$	-
Total Available Funds		\$	11,058.46
Revenues			
ITE US Dollars	1-Apr-19	\$	78.44
Creative Transportation Solutions	11-Apr-19	\$	200.00
Peter Truch	11-Apr-19	\$	200.00
PIBC Contribtuion for 2018 Conference Expenses	13-Apr-19	\$	3,015.84
WSP Sponsorship for last year	8-May-19	\$	200.00
ITE US Dollars	20-Jun-19	\$	57.80
Creative Transportation Solutions - 2019 sponsorship	12-Sept-19	\$	200.00
All North - 2019 sponsorship	12-Sept-19	\$	200.00
PIBC Contribtuion for 2019 Conference Expenses	19-Dec-2019	\$	4,908.51
ITE	19-Dec-2019	\$	15.00
Total Revenue		\$	9,075.59
Expenses			
Vernon Lodge - Balance of Fall Conference 2018	10-Apr-19	\$	1,539.70
Laurel Packing House room rental deposit	15-Jul-19	\$	390.00
All Occassions Party and Event Rentals	12-Sept-19	\$	522.35
Laurel Packing House Room Rental Final Payment	12-Sept-19	\$	390.00
New Horizon Productions	12-Sept-19	\$	478.24
All Occassions Party and Event Rentals Final Payment	10-Oct-19	\$	497.15
The Bike Shop Cafe	15-Oct-19	\$	2,186.26
Town Centre Card and Souvenir Shop	15-Oct-19	\$	73.50
Key Note Speaker Travel and Accommodation	16-Oct-19	\$	420.00
Monthly Account Charges		\$	72.00
Total Expenses		\$	6,569.20
Net Cash Flow			
Net Cash Flow January 1, 2019 to December 31, 2019		\$	2,506.39
Closing Balance			
Bank Account (Calculated)		\$	11,058.46
Bank Account (Actual)		\$	11,058.46
Cash on Hand		\$	-
Total Closing Balance		\$	11,058.46

6. COMMUNICATIONS

6.1. Section Email Account

All communication sent and received by the Section, its executive, and affiliate members, is provided through a CITE email account (bcinterior@cite7.org). This email account is used for all 'official' Section communications to its members and affiliates, and as the primary contact method for individuals to contact the Section Executive. All members of the Executive are encouraged to "carbon copy" the Section email address for Section related correspondence as a means of saving/filing important communications for future use.

6.2. Section Webpage

The CITE District has provided a page on their website for the use of the BC Interior Section. General information regarding the Section, latest Annual Report and a Contact List for the Executive is maintained on this webpage. The webpage address is as follows:

<https://www.cite7.org/about-cite/sections/bc-interior-section/>

Appendix A

AGM Meeting Minutes

Annual General Meeting Minutes (Revision 1)

Thursday October 10, 2019 12:30PM - 1:00PM

Laurel Packinghouse, Kelowna, BC

Attendees:

Abdulrahman Masoud	Ian Roth – District Liaison / Past President
Amanda Watson – Member at Large	James Donnelly
Avi Thiessen – Member at Large	Jasmine Smith
Brad Colvey	Joses Akampurira
Chad Williams – Member at Large	Stephen Sargeant
Christine Benedek - Treasurer	Mahmudur Fatmi
Elnaz Ansari – Member at Large	Vipul Garg
Gary Vlieg	Tom Baumgartner – President
Gord Lovegrove	

1. Welcome and Approval of Agenda

ACTION:

Information

2. Appoint Secretary for Meeting

- Tom taking notes

ACTION:

Information

3. Interim Financial Report for 2019

- Christine provided an interim financial report effective for September 30, 2019

ACTION:

Information

4. ONE ITE Initiative Update from District Liaison

- Ian provide information and handout on ONE ITE Initiative noting that the Section Charter and Bylaws would be updated in the following year.

ACTION:

Information

5. Nominations for 2019-2020 BC Interior Section Executive

- Ian identified the nominations for the 2019-2020 Executive as follows:
 - Tom Baumgartner – President (2nd Term)
 - Ellen Croy – Vice President
 - Vipul Garg – Treasurer
 - Mahmudur Fatmi – Secretary
 - Ian Roth – Past President (2nd Term)

ACTION:

Information

Annual General Meeting Minutes (Revision 1)

- Members at Large:
 - Gary Vlieg
 - Gordon Lovegrove
 - Stephen Sargeant
 - Abdulrahman Masoud
 - Jasmine Smith
 - Amanda Watson
 - Chad Williams
 - Elnaz Ansari
-

6. Election and Swearing in of the New 2019-2020 BC Interior Section Executive

- Jan Voss swore in the new executive

ACTION:
Information

7. Changing of the “BC Interior Chapter of CITE” ValleyFirst Financial Account from Christine Benedek to Vipul Garg, as confirmed below:

Christine Benedek
Past Secretary (2018-2019)

Vipul Garg
Current Secretary (2019-2020)

Ian Roth
Signing Authority

Tom Baumgartner
Signing Authority

8. Other Items / Next Steps for Transition

- Tom will be in contact with new Executive on their roles, expectations, and transitioning.

ACTION:
Information

9. Photo-op of new Executive

ACTION:
Information

10. Meeting adjourned at 12:50PM

Appendix B

UBCO Student Chapter Annual Report



2019-2020 ANNUAL REPORT

University of British Columbia – Okanagan

ITE Student Chapter



OKANAGAN

Submitted by:

Mitchell Pearson | Mech. Eng.

B.A.Sc

President UBCO ITE

Telephone: (250) 996 3992

Email: citeubco@gmail.com

Date: March 26, 2020

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1.0 Introduction

The Canadian Institute of Transportation Engineers (CITE) Student Chapter at the University of British Columbia Okanagan (UBCO) campus is a growing student club that is committed to promoting the principles and views of the ITE community. From 2019 to 2020, the club has organized and hosted several events to expose students to a variety of transportation engineering and practices and disciplines. The club enjoyed the enthusiastic participation of our local professional engineers at our events, who focused on sharing and fostering their successes and experience with ITE. The club has grown in the past years with the help of the BC Interior Chapter, our academic advisors and hardworking executive team.

2.0 Executives

The following were the executive members for 2019-2020 year:

Mitchell Pearson	President
Alexander Froats	Vice President / Treasurer
Damien Terry	Secretary
Braden Harris	Past President

3.0 Chapter Activities

During the 2019-2020 academic year, UBCO ITE Student Chapter has focused on promoting the club through engaging events that were both beneficial for the students' career advancement in the field of transportation engineering as well as for the development of relationships within the CITE community.

3.1 Transportation Engineering Industry Night

On October 18, 2019, the CITE UBCO Student Chapter hosted an Industry Night with guest speaker Dr. Andreas Hoffrichter, a Railway Management professor from the University of Michigan, who discussed the topic of hydrogen railways. Industry members from the Penticton Indian Band and Cariboo Central Rail were also present and took part in the industry panel that followed the presentation. Networking followed. Approximately 30 people attended the event.



3.2 City of Kelowna Transportation Master Plan Seminar

On November 25, 2019, the CITE UBCO Student Chapter hosted a seminar featuring Mariah VanZerr from the City of Kelowna Integrated Transportation Department. Mariah discussed the developmental progress of the Transportation Master Plan and explained how students could have their say in deciding the city's layout and development. Approximately 30 people attended.



3.3 Transportation Engineering Industry Night

On February 12, 2020, the CITE UBCO Student Chapter hosted an Industry Night with speaker Dr. Gordan Lovegrove, the associate professor and chapter advisor, on exciting new career opportunities related to hydrogen powered trains/hydrail and all related infrastructure. Industry members from the Cariboo Central Rail, CITE BC Interior Section and SMARTer Growth Partnership were also present and took part in the industry panel that followed the presentation. Networking followed. Approximately 50 people attended the event.

4.0 Conclusion

The CITE UBCO Student Chapter successfully hosted a career showcase, a seminar and two industry nights throughout the 2019/2020 academic year and intends to continue to do so by promoting the club to diverse students, especially those in the Civil Engineering. The Chapter has seen increasing interest among students in Transportation Engineering and Planning, thanks

to the demanding work done by past and current executives. In the future, the Chapter will keep organizing and incentivizing innovative events related to the field of transportation engineering and planning, as well as to keep expanding connections with local industry and professionals.

5.0 Acknowledgements

We would like to thank CITE National Chapter, BC Interior Chapter, UBCSUO, and UBCO Engineering Society for sponsoring our events of the year.

Appendix C

Event Poster

“Health, Equity, and Innovation in the Built Environment”

Health, Equity, and Innovation in the Built Environment

2019 Fall Conference

Presented by the Planning Institute of British Columbia
and the Canadian Institute of Transportation Engineers

Oct 10

Laurel Packing House
1304 Ellis Street
Kelowna, BC

Register

Register on PIBC's Website
pibc.bc.ca under Events.

Cost (taxes incl. for all)

\$60 ITE & PIBC Members
\$70 Non-members
\$25 Students & Presenters
★PIBC Members earn 4.0 CPL's

For more information contact: cite.bcinteriorchapter@gmail.com



This event is proudly
sponsored by:



8:45 AM

Registration

9:15 AM

Opening Introductions

Chad Williams CITE Conference Committee | *Michelle Kam* PIBC Okanagan Interior Executive

9:30 AM

Keynote Presentation: If we build it...who will come? Equity in Spatial Access to Bicycling Infrastructure in Mid-Sized Cities

Megan Winters Associate Professor in the Faculty of Health Sciences at Simon Fraser University

(+15 mins for questions)

10:30 AM

Coffee Break & Networking

10:45 AM

Tours

Okanagan Rail Trail - Led by Matt Worona & Kamil Rogowski City of Kelowna

Accessibility Tour - Led by Michelle Kam PIBC Okanagan Interior Executive

12:00 PM

Lunch and CITE Annual General Meeting

1:15 PM

Moving Equity into Planning Action

Katrina Lehenbauer and Anita Ely Interior Health

Equitable Community Engagement

Sandy Mackay BC Healthy Communities | *Melinda Smyrl* District of Sicamous

Using Bikeshare Data to Understand Bicycle Traffic in Kelowna

Liza Wood & Mohsen Zardadi UBC

Planning with a Winter Lens: Adapting winter city strategies from large urban centres for mid-sized communities

Hailey Rilkoff City of West Kelowna

City of Kelowna OCP and TMP Update

Robert Miles & Mariah VanZerr City of Kelowna

2:45 PM

Wrap-up

Tom Baumgartner CITE BC Interior President | *Shannon Tartaglia* PIBC Okanagan Interior Chapter President