



Institute of Transportation Engineers

**SECTION ANNUAL REPORT FORM**

for the period January 1, 2019 to December 31, 2019

for the Southwestern Ontario Section

**Officers:**

Current Executive Committee:

President: Doug MacRae  
Vice President: Jeff Jongsma  
Secretary: Dana Elfar  
Treasurer: Mark Ceppi  
Student Chapter Liaison: Vacant  
Past President: Maged Elmadhoon

**Membership:**

We have an estimated 59 members in the Southwestern Ontario Section. Most are in the regular membership grade. We do not currently collect section dues.

**Financial:**

For U.S. entities, does your district have a Federal Employer Identification Number?

Yes  No

If yes, what is the number? N/A

If no, do you have a group tax exemption? (If yes, please send a copy to ITE Headquarters, Peter Frentz, [pfrentz@ite.org](mailto:pfrentz@ite.org))

Yes  No

**Balance of Funds on hand at the Beginning of the Reporting Period:** **\$ 13,963.25**

**Income for the Reporting Period:**

Section Dues		\$ <u>0.00</u>
Gross Income from Meetings:		
January 30, 2019	\$ 450.00	
June 12, 2019	\$ 465.00	
November 21, 2019	\$ 240.00	
Total Meeting Gross Income		\$ <u>1,155.00</u>
Investment Income		\$ <u>0</u>
Advertising Income		\$ <u>0</u>
Contributions		\$ <u>0</u>
Other Principal Sources of Income:		
Section Rebate from CITE		\$ <u>0</u>
ITE Agency Membership Dues Share		\$ <u>709.14</u>
<b>Total Income:</b>		<b>\$ <u>1864.14</u></b>

**II. Expenditures for the Reporting Period:**

Newsletter Production and Distribution		\$ <u>0</u>
Travel		\$ <u>51.06</u>
Meeting Expenses		
January 30, 2019	\$ 555.94	
June 12, 2019	\$ 585.20	
November 21, 2019	\$ 351.12	
Total Meeting Expenses		\$ <u>1,492.26</u>
Special Projects		\$ <u>0</u>
Bank Account Fees		\$ <u>10.03</u>
Awards		\$ <u>0</u>
Honorariums		\$ <u>0</u>
Other Expenditures:		
Speakers' Gifts		\$ <u>150.00</u>
CITE Districts Action Plan Dinner (Student Dinners)		\$ <u>0</u>
CITE Contribution		\$ <u>0</u>
2019 Student Presentation Awards		\$ <u>0</u>
<b>Total Expenditures:</b>		<b>\$ <u>1,703.35</u></b>

**Net Income (Expense):** **\$ 160.79**

**Balance of Funds on hand at the End of the Reporting Period:** **\$ 14,124.04**

Do you reimburse committee chairs for travel and expenses?

Yes  No

If yes, which committees? Please list below.

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**Was there a change in the District Bylaws during this reporting period?** (If yes, please send a copy of the new bylaws to ITE Headquarters, Courtney Day, [cday@ite.org](mailto:cday@ite.org) )

Yes  No

**Technical Activities:** (during this reporting period)

List Projects underway by title and, if available, provide expected date of completion:

- No technical projects undertaken

**Meetings and Legislative Activities:** (during this reporting period)

- Three Section meetings were hosted in January June and November.
- No awards were presented.
- No elections were held. The election of current Officers was held on March 30, 2017.

**Student Member Activities:** (during this reporting period)

- The University of Waterloo Chapter undertook activities independently
- Efforts are underway for the potential creation of student chapters at Fanshawe College and Western University