

AGENDA OF ANNUAL GENERAL MEETING (AGM) OF CANADIAN INSTITUTE OF TRANSPORTATION ENGINEERS (ITE CANADA)

Thursday, December 11, 2025 · 2:00 pm EST

1. Introduction and Opening Remarks

2. Approval of Minutes and Agenda

BE IT RESOLVED THAT:

the agenda for the December 11, 2025 Annual General Meeting be approved

BE IT RESOLVED THAT:

the minutes of the December 11, 2024 Annual General Meeting be approved

3. ITE Canada Annual Report

The President will present the 2024-2025 ITE Canada Annual Report.

4. Financial

The Treasurer will present the 2024-2025 year-end financial statements.

BE IT RESOLVED THAT:

the 2024-2025 year-end financial statements be approved

BE IT RESOLVED THAT:

Wilkinson Rogers LLP of London, Ontario be approved as the ITE Canada public accountant for 2025-2026.

The 2025-2026 budget will be presented.

5. Appointment of ITE Canada Directors - 2026

The following motions affirm the appointment of Directors for ITE Canada Board.

The first and second resolutions affirm the appointment of ITE Canada District Executive Committee Members who also serve on the Board of Directors. An election was held in 2025 with Kelsey Waugh being elected as Treasurer and the positions of President and Vice-President acclaimed.

BE IT RESOLVED THAT:

The following member affirmed as duly elected to the ***ITE Canada Board of Directors and Executive Committee*** with a two-year term beginning January 1, 2026 until December 31, 2027:

Kelsey Waugh, Treasurer

BE IT RESOLVED THAT:

The following member affirmed as duly elected to the ***ITE Canada Board of Directors and Executive Committee*** with a one-year term beginning January 1, 2026 until December 31, 2026:

Irini Akhnoukh, President (*uncontested*)

Destiny Piper, Vice-President (*uncontested*)

The third resolution affirms the appointment of Directors nominated by ITE Canada Sections to fill upcoming position vacancies on the Board.

BE IT RESOLVED THAT:

The following members affirmed as duly elected to the ***ITE Canada Board of Directors*** with **two-year terms** beginning January 1, 2026 until December 31, 2027:

Garrett Donaher, ITE Atlantic Canada Section Director

Antoine Gerson, ITE Quebec Section Director

Jennifer Hardy, ITE Vancouver Island Section Director (*second term*)

Ellen McLaughlin, ITE Saskatchewan Section Director

Stephanie Pham, ITE Toronto Section Director

The fourth resolution affirms the re-appointment of the BC Interior Section Director for an additional year following an appointment in early 2025 by the Board of Directors.

BE IT RESOLVED THAT:

The following members affirmed as duly elected to the ***ITE Canada Board of Directors*** with a **one-year term** beginning January 1, 2026 until December 31, 2026:

Jasmine Smith, ITE BC Interior Section Director

5.1. Swearing in of New Directors

6. Other Business

6.1 Strategic Plan 2025–2027

The Vice-President will present the 2026 focus areas for the ITE Canada Strategic Plan.

6.2 Acknowledgement of Members Leaving the Board

We thank the following members who will be leaving the ITE Canada Board of Directors on December 31, 2025:

Ryan Vanderputten, Past President

Sheliza Kelts, ITE Saskatchewan Section Director

Erik Nevland, ITE Toronto Section Director

Greg O'Brien, ITE Atlantic Canada Section Director

8. Adjournment